



Glenn College	4356
Name of Institution	Institution Number
Respectful and Fair Treatment of Students	June 1, 2020
Name of Policy	Effective Date

Glenn College is committed to ensuring that its learning environment promotes the respectful and fair treatment of all students.

While on Glenn College premises or in the course of activities or events hosted by Glenn College the following activities are prohibited:

- Any inappropriate conduct or comment by a person towards a student or staff member that the person knew, or reasonably ought to have known, would cause that student to be humiliated or intimidated.
- Examples of conduct or comments that might constitute bullying and harassment include: verbal aggression or insults, calling someone derogatory names, harmful hazing or initiation practices, vandalizing personal belongings, and spreading malicious rumours.
- Abusive comments meant to demean someone based on their gender, sexual-orientation, gender identity, racial background, place of origin, a physical handicap, etc., will not be tolerated.
- More information can be found on our *Bullying and Harassment Policy Statement*.

If under any circumstances, a prohibited activity occurs, the following outlines the process for addressing the activity:

- Students at Glenn College can report incidents or complaints of bullying and harassment verbally or in writing. When reporting verbally, the reporting contact, along with the complainant, will fill out the complaint form. See our *Bullying and Harassment Reporting Form* and *Complaint Form* for more information.
- Incidents or complaints should be reported as soon as possible after experiencing or witnessing an incident. This allows the incident to be investigated and addressed promptly.
- Report any incidents or complaints to: your respective marketer or to Grace Yang, SEA, at info@gcib.ca
- If the reporting contact is the person engaging in bullying and harassing behaviour, if you feel uncomfortable reporting it to those contacts, or for any reason, they are unavailable; please contact the directors:

Kristian Lee, Director, online@gcc-canada.com